

**Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – May 13, 2026**

PRESENT: Craig Maguire, President; Mary Lou Carpinella, Co-Vice President.; Mary Schmutz, Co-Vice President; Liz Bates; Pam Fallesen; Frank Valchine; MaryAnne Williams; John Klimachefsky, Donation Fund Treasurer; Nancy Howe, Library Director; Dania Souid, Assistant Director; Patricia Baum, Bookkeeper; Diane Natale, Secretary.

Visitors: Julia Polly, Adult Services Librarian; Erin Cassidy, Marketing & Outreach Coordinator.

- I. Call to Order.** Meeting called to order at 6:00 p.m. by Diane Natale.
- II. Conflict of Interest.** None.
- III. Disposition of Minutes, April 8, 2026.** Motion to accept minutes as written by Mary Schmutz. Second by Mary Lou Carpinella. Carried.

IV. Donation Treasurer's Report.

Library Fund Balance as of April 1, 2026: **\$129,605.68**

Donations received:

- \$25.00 (unrestricted) from Linnea Makela
- \$11,096.18 (unrestricted) from Doris Cross Estate in Memory of Doris Cross

One withdrawal for payment: Warrant 2025-2026 #10:

- \$8.58 (restricted funds): Reimbursement for children's books about firefighters.

Dividends & Interest earned: \$368.87

Library Fund Balance as of May 1, 2026: **\$141,087.15**

Accounts breakdown

Seneca Checking Account	\$26,446.03
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Empower Savings Account-to open account	\$ 28.80
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Empower 24-month CD account at 3.50% APR, matures 10/30/2027	\$57,036.62
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Empower 15-month CD account at 4.50% APR,
 matures 7/19/2026

\$57,575.70

Total \$141.087.15

- **Discussion about the 15-month CD account, which will expire on 7/19/26.** We can roll it over into a 6- or 9-month CD in anticipation of needing up-front money for the new cooling tower. Nancy Howe was given a quote of \$205K several months ago. She is waiting to hear from NYS DLD how much BPL will receive in construction aid to help pay for this project.
- We could put the money into a Seneca Falls account. Frank Valchine will investigate which account would be more beneficial.

Motion to accept Donation Fund Treasurer's Report by Pam Fallesen. Second by Frank Valchine. Carried.

- V. Bills: Donation Fund.** Warrant 2025-2026 #11: \$160.77 for prize vending machine for the Young Adult (teen) area.
 Also received a donation of \$100.00 from the scrapbook group that meets at BPL.
- VI. Treasurer's Report-Public Fund. (Cycle 10).** No information submitted by BCSD.
- VII. Bills-Public Funds.** No questions. Motion to pay the bills by Pam Fallesen. Second by MaryAnne Williams. Carried.
- VIII. Public Comments.** None
- IX. Old Business**
Monthly energy use review
- Both watts and therms are down. However, the cost of both is higher.
- 2026-2027 Construction Aid Grant**
- The application has moved from NYS DLD to the Dormitory Authority of the State of New York (DASNY). Nancy hopes to receive final word by the end of June.

Annual Budget Vote & Trustee Election

- The 2026-27 budget passed. There were over 300 total votes. Both Craig Maguire and Mary Lou Carpinella were re-elected for another 5-year term.

Staff Appreciation Day/Ruth Connell Award – May 19, 2026

- OCPL's Coordinator for Member Services, Amanda Schiavulli, will give a presentation on her role in the system.
- Erin Cassidy will present the new logo and website to the staff. The rollout to the public is scheduled for June 1st.
- Nancy Howe will present staff with certificates for 5, 10, 25 and 30 years of service.
- Craig Maguire will present the Ruth Connell Employee of the Year Award.
- Friends of BPL are providing lunch and a \$100 award to the Ruth Connell recipient.

X. New Business Personnel.

- Accept resignation of Rei Korthas, effective 5/6/2026.

Approval of 2025 NYS Annual Report

- Motion to accept by Mary Schmutz. Second by Mary Anne Williams. Carried.

Approval of 2026-2027 Salaries

- Motion to accept by Liz Bates. Second by Mary Lou Carpinella. Carried.

Canton Woods Senior Center Budget Vote.

- Canton Woods has requested that the Library Board consider attaching the vote on their budget to the library budget vote, as a separate line item.
- The two budgets would be voted on separately.
- The Board is requesting more information from the Senior Center. It was suggested that Rene' McMonagle, Senior Citizens Coordinator, be invited to speak at the June board meeting.
- Additionally, the Board may want to discuss this with their attorney before making a final decision.

BPL Website Presentation -Erin Cassidy

- Erin did a beautiful job re-designing and re-organizing our website. Rather than hosting it locally, the new site will be hosted remotely. New features include:
 - A new logo and new colors, voted on by the BPL staff
 - Current hours posted daily

- A running tab of upcoming events at BPL
- A Responsive Web Design which means that you can see it on smaller screens like your cell phone.
- An Accessibility Menu: the website follows all ADA regulations.

Presentation- Julia Polly, Adult Services Librarian

- Julia highlighted the following programs:
 - DIY class for adults, once a month
 - Abraham Lincoln Discussion Group meets monthly
 - 2025 Summer Reading highlights & 2026 plans
 - The Joy of Oil Painting: 3-week beginner's painting in acrylics this summer.
 - Puzzle Tournament
 - Puzzle and Craft Exchanges

XI. Director's Report

- It was brought to Nancy Howe's attention that if we do more than 2 book sales a year, we are required to pay sales tax. It was suggested that we contact Courtney Gulick and Jerry Trexler to discuss the possibility of the Friends of the Library taking over the sales, as they are a not-for-profit entity.
- The Memorial Day Parade is on Saturday, May 30, starting at 9:00 a.m. Because of road closures near the library, Nancy proposed having the staff come in at 11 a.m. and open at Noon, while paying staff for the full day. Motion to accept the schedule change and full payment to staff by Pam Fallesen. Second by MaryAnne Williams. Carried.
- Andrea Gagas (Baldwinsville Celebrates Council) contacted staff to see if the library wanted to permanently display a time capsule being put together for 250th anniversary of the United States. After some discussion, it was decided that it would be better suited to reside at the Shacksboro Museum. Nancy will contact Cam Moses.
- BPL will once again be an official cooling center this summer. A list of cooling centers is available from the NYS Department of Health.

XII. Adjournment. Motion to adjourn by Pam Fallesen at 7:38 pm. Second by Frank Valchine. Carried.

Respectively Submitted,

Diane Natale, Secretary