

**Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – August 12, 2026**

PRESENT: Craig Maguire, President; Mary Lou Carpinella, Co-Vice President; Pam Fallesen; Frank Valchine; MaryAnne Williams; John Klimachefsky, Donation Fund Treasurer; Nancy Howe, Library Director; David Wortz, Administrative/Marketing Assistant.

Excused: Mary Schmutz, Co-Vice President; Liz Bates, Diane Natale, Secretary.

- I. Call to Order.** Meeting called to order at 6:05 p.m. by Craig Maguire.
- II. Conflict of Interest.** None.
- III. Welcome David Wortz.** Nancy Howe introduced David Wortz, the new Administrative/Marketing Assistant. David will be working for both Nancy Howe and Erin Cassidy, Marketing & Outreach Coordinator.
- IV. Disposition of Minutes of July 8, 2026.** Motion to accept minutes as written by MaryAnne Williams. Second by Mary Lou Carpinella. Carried.
- V. Donation Treasurer's Report.**

Library Fund Balance as of July 1, 2026: **\$142,015.15**

Donations received:

- Cynthia Zacharek for RTG Program **\$100.00 (restricted)**

Dividends & Interest earned: **\$375.03**

Library Fund Balance as of August 1, 2026: **\$142,490.18**

Accounts breakdown

Seneca Checking Account	\$26,720.26
Empower Savings Account-to open account	\$ 28.83
Empower 24-month CD account at 3.50% APR, matures 10/30/2027	\$57,533.30
Seneca 6-month CD account at 4.00% APR, matures 1/20/2027	<u>\$58,207.79</u>
Total	\$142,490.18

Motion to accept Donation Fund Treasurer's Report by Frank Valchine. Seconded by Craig Maguire. Carried.

VI. Bills: Donation Fund.

- **Warrant 2026-2027 #01:** Reimbursement - RTG Program \$24.99 (printable labels) (restricted funds)

VII. Treasurer's Report: Public Fund. The library did not receive financial reports from the Baldwinsville Central School District.

VIII. Bills: Public Funds. Motion to pay the Warrants for August 12, 2026, by MaryAnne Williams. Second by Frank Valchine. Carried.

IX. Public Comments. None

X. Old Business

A. 2026-2027 Library Construction Grant: Seven bids were received for the installation of a new cooling tower. Bids ranged from \$319,000 to \$225,959. A motion to accept C&S Engineers' bid of \$225,959 made by Frank Valchine. Second by Mary Lou Carpinella. Carried.

B. Monthly energy use review. Trends continue as in previous months. Nothing to report.

XI. New Business

A. Personnel Discussion: The board went into an Executive Session at 6:24 pm to discuss a personnel matter. The board came out of Executive Session at 6:30 pm.

B. OCPL Memorandum of Understanding (MOU). No questions were asked. Motion to accept the MOU by MaryAnne Williams. Second by Frank Valchine. Carried

C. OCPL Artificial Intelligence Policy. After a brief discussion, the board requested that Erin Cassidy attend the September meeting to answer questions regarding the policy before the board votes.

D. hoopla Discussion. Due to growing popularity, there has been a substantial rise in charges over the last year. Currently the total number of downloads for BPL has not been limited. For financial reasons, it was decided that BPL will cap the total number of downloads the library (as a whole) may request in a 24-hour period. The counter will go back to zero at midnight.

- E. **OCPL Borrow by Mail.** Similar to interlibrary loans outside the OCPL service area, requested materials within OCPL will be sent to Central. Staff there will send the materials by mail. Materials will go back to Central and then return to the lending library through the delivery service. Baldwinsville Public Library will begin participating in September.

XII. Director's Report.

Personnel.

- Accept the resignation of Leah Brookins, Page, effective June 24, 2026.
- Accept the resignation of Kiera Delardi, Page, effective July 31, 2026.
- Accept the resignation of Mallory Jones, Page, effective August 19, 2026.
- Accept the resignation of Julia Schult, Librarian II, effective August 19, 2026.
- David Wortz accepted the position of Typist II, effective July 16, 2026.

- XIII. Adjournment.** Motion to adjourn by Mary Lou Carpinella at 6:52 p.m.
Second by Frank Valchine. Carried.

Respectively Submitted,

Pam Fallesen, Secretary Pro Tem