

**Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – September 9, 2026**

PRESENT: Craig Maguire, President; Mary Lou Carpinella, Co-Vice President; Pam Fallesen; Frank Valchine; MaryAnne Williams; John Klimachefsky, Donation Fund Treasurer; Mary Schmutz, Co-Vice President; Liz Bates, Dania Souid, Asst. Library Director; Erin Cassidy, Marketing and Outreach; Pat Baum, Bookkeeper; Nancy Howe, Library Director; Diane Natale, Secretary.

- I. Call to Order.** Meeting called to order at 6:00 p.m. by Diane Natale.
- II. Conflict of Interest.** None.
- III. Disposition of Minutes of August 12, 2026.** Motion to accept minutes as written, pointing out Erin Cassidy's name is misspelled by MaryAnne Williams. Second by Mary Lou Carpinella. Carried.
- IV. Treasurer's Report: Donation Fund.**

Library Fund Balance as of August 1, 2026: **\$142,490.18**

Donations received:

- Linnea Makela for books- **\$40.00 (restricted)**

Withdrawal for Payment-Reimbursement:

- Labels for Reading to Go Program
Warrant 2026-2927 #1 (\$24.99)

Dividends & Interest earned: **\$362.44**

Library Fund Balance as of September 1, 2026: **\$142,867.63**

Accounts breakdown

Seneca Checking Account	\$26,735.27
Empower Savings Account-to open account	\$ 28.84
Empower 24-month CD account at 3.50% APR, matures 10/30/2027	\$57,701.63
Seneca 6-month CD account at 4.00% APR, matures 1/20/2027	<u>\$58,401.89</u>
Total	\$142,867.63

Motion to accept Donation Fund Treasurer's Report by Frank Valchine. Seconded by Craig

- V. **Bills: Donation Fund.** No bills for the Treasurer.
- VI. **Treasurer's Report: Public Fund.** The library did not receive financial reports from the Baldwinsville Central School District. However, the library keeps track of their own records to be able to reconcile them when the school's reports come in.
- VII. **Bills: Public Funds.** Motion to pay the warrants for September 9, 2026, by MaryAnne Williams. Second by Frank Valchine. Carried.
- VIII. **Public Comments.** None
- IX. **Old Business**
 - A. **Library Construction Grants:**
 - **2025-2026 Grant:** The final amount due to BPL for the charging station has been received.
 - **2026-2027 Grant:** A motion to accept C&S Engineers' bid of \$225,959 made by Liz Bates. Second by Mary Lou Carpinella. Carried. The school board will approve the bid at the next meeting, and then the architect will contact C&S.
 - B. **Monthly energy use review.** Trends continue to be lower. However, the cost is getting higher each month.
 - C. **OCPL Artificial Intelligence Policy (vote).** Erin Cassidy gave an overview of how AI could change how books are ordered at the BPL. Any title that library professionals have cause to believe was partially or wholly generated by AI, but was not labelled as such, either in the work itself or by publishers, vendors or others that made the work available to the library will not be considered for purchase or inclusion. If at some time the information about AI is updated in the work, it will then be up to the library professionals to use the guidelines of the Materials Selection Policy to decide whether the work should be included in the collection. A motion to accept this by Mary Anne Williams. Second by Frank Valchine. Carried.

X. New Business

A. Personnel

- Appoint Anna Dominski, Page at \$16.00/hr., effective 7/23/2026.
- Appoint Ella Rapke, Page at \$16.00/hr., effective 7/23/2026
- Appoint Katherine Kisselstein, Local History Librarian, at \$31.00/hr. effective 9/21/2026.

B. OCPL Free Direct Access Plan (vote).

Motion to accept the OCPL Free Direct Access Plan made by Pam Fallesen. Second by MaryAnne Williams. Carried.

C. Facilities Update.

- There is a defective pump in the basement (part of the heating/cooling system). We also have an original (and now obsolete) pump for our loop system. Scott from Cooney can no longer order these parts so he is looking into prices for new ones.
- We replaced the toilet in the Men's Room. Someone tried to flush a vape pipe.

XI. Director's Report.

- The OCPL Passport Initiative began on September 8, 2026. Passport trackers, stickers, and trading cards can be picked up at the circulation desk. Visit all 31 libraries in Onondaga County by January 2027 and you will win a prize.
- Erin Cassidy, Dania Soud, and KC VerHage have been moving information from our current event calendar to LibCal, calendar software used by OCPL. This change will save BPL approximately \$1500. Erin and KC will train staff on using the new calendar on Staff Development Day (November 11th). The launch to the public will be Monday January 4, 2027.

XII. Adjourn. MaryAnne Williams made a motion to adjourn at 8:14 pm. Frank Valchine second. Carried.

Respectfully submitted,

Diane Natale

APPROVED